RICK LOZANO

Standard A/V and Stage Requirements

I look forward to working with you!

To make sure my program provides the best experience for your audience, please review the following standard audio/visual requirements. The majority of event spaces I work in can accommodate; let's discuss options if needed.

Projection/Computer Connection

I use a PowerPoint file that has audio and video embedded in it. (Including walk-on music.)

If there is a master AV computer, I can send my deck in advance so it is loaded there.

If there is not a master AV computer, I'll need a way to plug my personal Mac laptop into a projection/audio system via an HDMI interface. I'll bring the dongles necessary. In this case, I prefer to drive the presentation directly from the stage, as opposed to the back of the room, to minimize any potential AV issues. Power strip and Internet connectivity also preferred.

Confidence/Downstage Monitor
I will need a monitor downstage that mirrors my presentation, so I don't have to turn my back to the audience in order to see or reference the slides.

Microphones
I travel with a Countryman headset microphone that requires a wireless (lavaliere) pack to plug into to reach the sound board. I have both Shure and Sennheiser connections. If the event space does not have those connections, a standard lavaliere microphone setup will do.

I will also need a handheld wireless microphone to use for audience interactions.

Guitar
As I use a guitar in my presentations, a way to input the signal into the soundboard is required.
The easiest option – If the venue has available Shure wireless packs (what you plug a lavaliere mic into), I have a cord that will plug into the pack and my guitar. Easy peasy.

The second option – I would need a way to plug a ¼" guitar cord or XLR cord into the sound system so that I can use my guitar in the presentation. A direct-in box on

the stage is the preferred way to do this in order to minimize wireless interference and get the best sound.

Lectern/Podium
Due to the dynamic nature of my presentations, I don't stand behind a lectern/podium, so if there is one on stage, please move it to the side or off the stage after the previous speaker.

A small table on the side of the stage (or the lectern) is helpful for props, water, and/or to drive the presentation from my computer.

Stage Accessibility
Because I bring audience members onstage with me, I'll need a safe way (ramps/stairs) for people to easily access the stage.

Sound Check
Whenever possible, I prefer to get into the space with the av team the day before- or the morning of - to do a sound check and troubleshoot. I'm pretty 'plug and play' these days, but I always prefer to err on the side of being prepared.

Thank you for taking the time to help! – Rick.

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